

Job Aid

UNDP 1-0 : UNDP Business Partners for Financial Authorizations

There are various UNDP Business Partners (BPs) in Umoja for a variety of uses. This job aid outlines those that should be used when creating a source document to issue a Financial Authorization (FA).

Please find below the list of Umoja UNDP BP numbers and names. **Please note that only these BP numbers should be used** in source documents for which a FA will be sent to UNDP. These specific BPs are associated with an operational unit provided by UNDP.

While Umoja may allow users (in some cases) to issue a FA using UNDP BPs not in the below list, i.e. without a valid operational unit, UNDP is not obliged to accept these FAs. Any issue arising as a result does not constitute a production support issue and will require a cancellation of the original transaction and reissuance of a new FA with the correct BP.

If you need to issue a FA to a UNDP office that is not listed below, you will need to submit an iNeed ticket including the Operational Unit of the country office. The Umoja Master Data Team will determine whether we need a new Business Partner or just an update to an existing one.

* Note we have included the UNDP-HQ vendor in the below list, however, 1400000100 should not be used as a vendor on POs or FCs. It is listed only because it is the vendor to be used when processing the UNDP Advance.

BP number	BP Name	Operational Unit
1400000100* (see note above)	UNDP-HQ	H17
1400000101	UNDP-AFGHANISTAN	AFG
1400000102	UNDP-ALBANIA	ALB
1400000103	UNDP-ALGERIA	DZA
1400000104	UNDP-ANGOLA	AGO
1400000812	UNDP-ANTIGUA AND BARBUDA	ATG
1400000105	UNDP-ARGENTINA	ARG
1400000106	UNDP-ARMENIA	ARM
1400000107	UNDP-AZERBAIJAN	AZE
1400000108	UNDP-BAHRAIN	BHR
1400000109	UNDP-BANGLADESH	BGD
1400000110	UNDP-BARBADOS	BRB
1400000111	UNDP-BELARUS	BLR
1400000112	UNDP-BELIZE	BLZ
1400000113	UNDP-BENIN	BEN
1400000114	UNDP-BHUTAN	BTN
1400000115	UNDP-BOLIVIA	BOL
1400000116	UNDP-BOSNIA & HERZEGOVINA	BIH
1400000117	UNDP-BOTSWANA	BWA
1400001047	UNDP - BRATISLAVA REGIONAL CENTRE	BRC
1400000118	UNDP-BRAZIL	BRA
1400000119	UNDP-BRUSSELS LIAISON OFFICE	H27

1400000120	UNDP-BULGARIA	BGR
1400000121	UNDP-BURKINA FASO	BFA
1400000123	UNDP-BURUNDI	BDI
1400000124	UNDP-CAMBODIA	KHM
1400000125	UNDP-CAMEROON	CMR
1400000126	UNDP-CAPE VERDE	CPV
1400001035	UNDP-CAYMAN ISLANDS	CYM
1400000127	UNDP-CENTRAL AFRICAN REPUBLIC	CAF
1400000128	UNDP-CHAD	TCD
1400000129	UNDP-CHILE	CHL
1400000130	UNDP-CHINA	CHN
1400000131	UNDP-COLOMBIA	COL
1400000132	UNDP-COMOROS	COM
1400000133	UNDP-CONGO	COG
1400001062	UNDP COPENHAGEN LIAISON OFFICE	H28
1400000134	UNDP-COSTA RICA	CRI
1400000135	UNDP-COTE D'IVOIRE	CIV
1400000136	UNDP-CROATIA	HRV
1400000137	UNDP-CUBA	CUB
1400000138	UNDP-CYPRUS	CYP
1400000139	UNDP-DEM PEOPLE'S REPUBLIC OF KOREA	PRK
1400000140	UNDP-DEMOCRATIC REPUBLIC OF THE CON	COD
1400000141	UNDP-DJIBOUTI	DJI
1400000581	UNDP-DOMINICA	DMA
1400000142	UNDP-DOMINICAN REPUBLIC	DOM
1400000144	UNDP-EAST TIMOR	TLS
1400000145	UNDP-ECUADOR	ECU
1400000146	UNDP-EGYPT	EGY
1400000147	UNDP-EL SALVADOR	SLV
1400000148	UNDP-EQUATORIAL GUINEA	GNQ
1400000149	UNDP-ERITREA	ERI
1400000150	UNDP-ESTONIA	EST
1400000151	UNDP-ETHIOPIA	ETH
1400000152	UNDP-FIJI	FJI
1400000153	UNDP-GABON	GAB
1400000154	UNDP-GAMBIA	GMB
1400000155	UNDP-GEORGIA	GEO
1400000768	UNDP/UNV - GERMANY	UNV
1400000156	UNDP-GHANA	GHA
1400000157	UNDP-GUATEMALA	GTM
1400000158	UNDP-GUINEA	GIN

1400000159	UNDP-GUINEA-BISSAU	GNB
1400000160	UNDP-GUYANA	GUY
1400000161	UNDP-HAITI	HTI
1400000162	UNDP-HONDURAS	HND
1400000570	UNDP-INDIA	IND
1400000164	UNDP-INDONESIA	IDN
1400000165	UNDP-IRAN	IRN
1400000166	UNDP-IRAQ	IRQ
1400000167	UNDP-JAMAICA	JAM
1400000168	UNDP-JAPAN	JPN
1400001048	UNDP TOKYO LIAISON OFFICE	H25
1400000169	UNDP-JORDAN	JOR
1400000170	UNDP-KAZAKHSTAN	KAZ
1400000171	UNDP-KENYA	KEN
1400000173	UNDP-KOSOVO	KOS
1400000174	UNDP-KUWAIT	KWT
1400000175	UNDP-KYRGYZSTAN	KGZ
1400000176	UNDP-LAO PEOPLE'S DEMOCRATIC REPUBL	LAO
1400001061	UNDP LATIN AMERICA AND CARIBBEAN	H03
1400000177	UNDP-LATVIA	LVA
1400000821	UNDP-LEBANON	LBN
1400000178	UNDP-LESOTHO	LSO
1400000179	UNDP-LIBERIA	LBR
1400000180	UNDP-LIBYA	LBY
1400000181	UNDP-LITHUANIA	LTU
1400000182	UNDP-MACEDONIA	MKD
1400000183	UNDP-MADAGASCAR	MDG
1400000184	UNDP-MALAWI	MWI
1400000185	UNDP-MALAYSIA	MYS
1400000186	UNDP-MALDIVES	MDV
1400000187	UNDP-MALI	MLI
1400000188	UNDP-MAURITANIA	MRT
1400000189	UNDP-MAURITIUS	MUS
1400000190	UNDP-MEXICO	MEX
1400000191	UNDP-MONGOLIA	MNG
1400000192	UNDP-MONTENEGRO	MNE
1400000193	UNDP-MOROCCO	MAR
1400000194	UNDP-MOZAMBIQUE	MOZ
1400000195	UNDP-MYANMAR	MMR
1400000196	UNDP-NAMIBIA	NAM
1400000197	UNDP-NEPAL	NPL

140000198	UNDP-NICARAGUA	NIC
140000199	UNDP-NIGER	NER
140000200	UNDP-NIGERIA	NGA
140000201	UNDP-OCCUPIED PALESTINIAN TERRITORI	PAL
1400001049	UNDP - OFFICE OF HUMAN RESOURCES	H18
140000202	UNDP-PAKISTAN	PAK
1400000822	UNDP-PALAU	PLW
140000203	UNDP-PANAMA	PAN
140000204	UNDP-PAPUA NEW GUINEA	PNG
140000205	UNDP-PARAGUAY	PRY
140000206	UNDP-PERU	PER
140000207	UNDP-PHILIPPINES	PHL
140000208	UNDP-POLAND	POL
140000540	UNDP-PROCUREMENT SUPPORT OFFICE - I	H12
140000209	UNDP-QATAR	QAT
1400001052	UNDP-REGIONAL BUREAU ASIA PACIFIC	H04
1400001045	UNDP-REGIONAL CENTER IN BANGKOK	R41
140000210	UNDP-REPUBLIC OF KOREA	KOR
140000211	UNDP-REPUBLIC OF MOLDOVA	MDA
140000212	UNDP-ROMANIA	ROU
140000213	UNDP-RUSSIAN FEDERATION	RUS
140000214	UNDP-RWANDA	RWA
140000215	UNDP-SAMOA	WSM
140000216	UNDP-SAO TOME AND PRINCIPE	STP
140000217	UNDP-SAUDI ARABIA	SAU
140000218	UNDP-SENEGAL	SEN
140000219	UNDP-SERBIA	SRB
140000220	UNDP SIERRA LEONE	SLE
140000222	UNDP-SLOVAK REPUBLIC	SVK
140000574	UNDP-SOLOMON ISLANDS	SLB
140000223	UNDP-SOMALIA	SOM
140000224	UNDP-SOUTH AFRICA	ZAF
140000225	UNDP-SOUTH SUDAN	SSD
140000226	UNDP-SRI LANKA	LKA
140000227	UNDP-SUDAN	SDN
140000228	UNDP-SURINAME	SUR
140000229	UNDP-SWAZILAND	SWZ
140000230	UNDP-SWITZERLAND (GENEVA LIAISON)	H24
140000231	UNDP-SYRIAN ARAB REPUBLIC	SYR
140000232	UNDP-TAJIKISTAN	TJK
140000242	UNDP-TANZANIA	TZA

1400000233	UNDP-THAILAND	THA
1400000234	UNDP-TOGO	TGO
1400000235	UNDP-TRINIDAD AND TOBAGO	TTO
1400000236	UNDP-TUNISIA	TUN
1400000237	UNDP-TURKEY	TUR
1400000238	UNDP-TURKMENISTAN	TKM
1400000824	UNDP-TURKS AND CAICOS	TCA
1400000239	UNDP-UGANDA	UGA
1400000240	UNDP-UKRAINE	UKR
1400000241	UNDP-UNITED ARAB EMIRATES	ARE
1400000243	UNDP-URUGUAY	URY
1400000244	UNDP-UZBEKISTAN	UZB
1400000245	UNDP-VENEZUELA	VEN
1400000246	UNDP-VIET NAM	VNM
1400001050	UNDP WASHINGTON LIAISON OFFICE	H26
1400000247	UNDP-YEMEN	YEM
1400000248	UNDP-ZAMBIA	ZMB
1400000249	UNDP-ZIMBABWE	ZWE