



## WELCOME TO 2017

17 January 2017

The Umoja team would like to wish all UN colleagues a great new year! As we continue efforts to integrate Umoja into our daily work, we look forward to a strengthened collaboration during 2017 and beyond.

The start of the new year also brings a new look to the Umoja News and Updates newsletter. We understand the daily demands on staff and wanted to make it easier for you to receive information. The Umoja newsletter will now be disseminated every other week, to allow for more consolidated news and updates. The re-designed headlines and easier to read formatting, will allow you to take a quick glance and see which updates are of most interest to you.

Thank you for your ongoing support and have a successful and productive year!



## PHASE 2 OF NEW ICSC COMPENSATION PACKAGE IMPLEMENTED

The interim mitigating solution for implementing the second phase of the ICSC Compensation Package, as approved by the General Assembly, went live on 1 January 2017. This phase marked the implementation of the new unified salary scale, among other changes. For more details on this and upcoming updates, visit [OHRM's ICSC Compensation Package](#) page in iSeek.

## JANUARY UNHQ PAYROLL LOCK

As part of the monthly payroll processing, specific Employee Self-Service functionality is unavailable for a short period of time. The ESS freeze applies to the following staff: NY based General Service staff, International staff of peacekeeping operations and special political missions on UNHQ payroll, and NY based professional, higher category and other pay areas.

Take a look at the [January 'freeze' schedule](#) for each payroll area and the functionality available during the freeze period.

## RELEASE NOTES

Find the latest enhancements to the Umoja solution in [this week's Release Notes](#).

## JOB AIDS

### Fixed Assets Management

[Updated 2.1 Manual Acquisition of Fixed Assets \(Current Year\)](#)

[Updated 2.2 Asset Creation Related to Prior years](#)

[Updated Assets Under Construction – Final Settlement](#)

[Updated Transfers \(Internal Sales and Donations\)](#)

[Updated ZAA-MASS\\_TFR Template](#)

## Facilities Management

*New* [Coding Block for RE Objects and Contracts](#)

The Umoja News and Updates is also available 24/7 [online](#).

**The Umoja Team**

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