The Payment Status report ZTRPMTSTATUS helps to check the status of the payments for certain given date range based on Index number, BP number or Trip number. The report returns both AP and HR payroll payments. For the confidentiality of the banking data, only the last four digits of the banking account number is displayed.

Further for FI display, the drill down function can also display the detail of the AP or payment document.

**ZTRPMTSTATUS**

**Step 1 – Selection Options**

Selection options are:

The report has three search options:

1. By BP number and document posting date range (default: from one month ago to current date).
2. By Index number and document posting date range (default: from one month ago to current date).
3. By trip number
Step 2 – Results

The results are displayed in a standard SAP view. This allows for modification of the layout or export to MS Excel.