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Job Aid

In order to review the UN Service Catalogue with respective prices defined in Umoja, transaction KSBT can be used. The Activity Types (services), Activity Rates (prices) and the Cost Center providing these services can be reviewed for a specific period of time. Activity Rates are always defined for a specific combination of Activity Type, Cost Center and Period. Activity Types can only be used to charge clients internal to Umoja. For external clients, equivalent Material Masters exist.

KSBT – Review Activity Type Rates

To review the UN Service Catalogue, including only those Activity Types for which Activity Rates have been defined, use transaction KSBT.

Activity Type Price Repo	ort: Initial Screen	,	
🕀 🛃 🚺 Selection Options			
Cost Center			
Cost Center Group			
or			
Cost Center(s)		to	P
Activity Type			
Activity Type Group			
or			
Activity Type(s)		to	➡
Selection Parameters			
Version	R		
Fiscal Year	R		
From Period		to	
Price Indicator		to	₽
Price Unit			
Display Only Activity Prices Used for	or Allocation		
O Display All Selected Prices			

 In the Cost Center box, select the cost centers for which you would like to see Activity Types and Rates. In this example, a range has been selected to display Activity Types and Rates for all cost centers in UNON where Activity Rates have been established.

Cost Center			
Cost Center Group			
or			
Cost Center(s)	11400	to 11499	
			_



2. In the Activity Type box, you can leave the fields blank to display all Activity Types with defined Rates or you can enter a specific Activity Type or range of Activity Types you would like to view.

In this example, a range of Activity Types has been selected to view all Activity Types related to ICT & Broadcasting.

Activity Type				
Activity Type Group				
or				
Activity Type(s)	RT0000	to	RT0999	

- 3. In the Selection Parameters box, populate the following fields
 - a. Version 0 (always zero)
 - b. Fiscal Year, From Period and To Period should be populated according to the time frame for which the prices are to be displayed.
 - c. Make sure "Display Only Activity Prices Used for Allocation" is selected.

Selection Parameters			
Version Fiscal Year From Period Price Indicator Price Unit	0 2015 6	to 12 to	\$
Display Only Activity Prices Use Display All Selected Prices	d for Allocation		

Important Note: Potentially, a different Activity Rate could be defined for each period in a year. This report will display the average rate for the time frame selected. This could happen when a service provider gets approval to change an Activity Rate in the middle of the fiscal year. However, please note the rates are always entered in dollars and are not automatically affected by exchange rate fluctuations unless the request is made to change the rate manually through the established governance process.

4. Execute the report by pressing the Execute button



5. The list of Activity Types with corresponding Activity Rates for the cost centers and periods selected will be displayed in the report.



Activity	Type Prie	ce Report: Ov	erview Screen						
9 = 7	ዮ 🗿	🕒 😨 i 🎟 🖽	📆 🜌 🗞 Master R	Record					
Cost Center Activity Typ Version Fiscal Year Period Price unit	r 11400 To 1 peRT0000 To 0 Plan/Act 2015 6 To 12 1	11499 RT0999 - Version							
Cost Center	Acty Type	Cost ctr short text	Act. type short text	COCr	Total price	Variable price	Price (Fixed)	PrI	
11405	RT0017	UNON Admin Sup	Virtual Serv AddCPU	USD	33.00	0.00	33.00	3	
	RT0018	UNON Admin Sup	Virtual Serv AddMEM	USD	5.00	0.00	5.00	3	
	RT0163	UNON Admin Sup	Add Storage 10GB	USD	40.00	0.00	40.00	3	
	RT0164	UNON Admin Sup	ICTS_SLA8_Data H	USD	180.00	0.00	180.00	3	
	RT0165	UNON Admin Sup	MS Server Suite Da	USD	7,457.00	0.00	7,457.00	3	
	RT0166	UNON Admin Sup	MS Server Suite Std	USD	1,824.00	0.00	1,824.00	3	
	RT0167	UNON Admin Sup	Solaris 10Z Add MEM	USD	50.00	0.00	50.00	3	
	RT0168	UNON Admin Sup	Solaris 10Z Add CPU	USD	200.00	0.00	200.00	3	
	RT0169	UNON Admin Sup	Phys Server Prov	USD	1,416.00	0.00	1,416.00	3	
	RT0170	UNON Admin Sup	Phys Server Prov_T1	USD	5,110.00	0.00	5,110.00	3	
	RT0171	UNON Admin Sup	Maint_Redhat Linux	USD	350.00	0.00	350.00	3	
	RT0172	UNON Admin Sup	Serv Prov_VirSpa_T3	USD	851.00	0.00	851.00	3	
	RT0173	UNON Admin Sup	Storage Back-up	USD	2.00	0.00	2.00	3	
	RT0174	UNON Admin Sup	Storage T1_SAN-FC	USD	3.00	0.00	3.00	3	
	RT0175	UNON Admin Sup	Storage T2_SAN-S	USD	1.00	0.00	1.00	3	
	RT0176	UNON Admin Sup	Maint_Suse Linux	USD	202.00	0.00	202.00	3	
	RT0177	UNON Admin Sup	Print Serv_ B&W	USD	0.02	0.00	0.02	3	
	RT0178	UNON Admin Sup	Print Serv_B&W_C	USD	0.02	0.00	0.02	3	

6. As with other ECC reports, additional fields can be added and hidden and grouping, sporting and filtering can be performed as necessary.





Activity Type Price Report: Overview Screen								
91 4 7	700	🕒 🔽 🎟 🖽 📆 2	🖉 🗞 Master Record					
Cost Center 11400 To 11499 Activity Type T0000 To RT0999 Version 0 Plan/Act - Version Fiscal Year 2015 Period 6 To 12 Price unit 1								
Cost Center	Acty Type	Cost ctr short text	Act. type short text	COCr	Total price	AUn		
11405	RT0185	UNON Admin Support	Email &Collaboration	USD	157.00	EA		
	RT0186	UNON Admin Support	File & Directory	USD	207.00	EA		
	RT0187	UNON Admin Support	Home Connectivity	USD	3,000.00	EA		
	RT0189	UNON Admin Support	Managed WebEx	USD	25.00	н		
	RT0190	UNON Admin Support	Network Port	USD	150.00	EA		
	RT0191	UNON Admin Support	Virtual LAN_DMVPN	USD	1,500.00	EA		
	RT0192	UNON Admin Support	Self Service WebEX	USD	540.00	EA		
	RT0193	UNON Admin Support	Service Desk	USD	306.00	EA		
	RT0194	UNON Admin Support	SMS Gateway	USD	2,503.00	EA		
	RT0195	UNON Admin Support	Soft Phone	USD	33.00	EA		
	RT0201	UNON Admin Support	ICTS_SLAB_Ntwk Act	USD	1,099.00	EA		
	RT0207	UNON Admin Support	LAN Infrastructure	USD	1.00	EA		
	RT0225	UNON Admin Support	Remote Access Serv	USD	1.00	EA		
	RT0261	UNON Admin Support	WiFi	USD	375.00	DAY		
	RT0262	UNON Admin Support	Bandwidth	USD	1.00	EA		
	RT0264	UNON Admin Support	Point to multi SAT	USD	270.00	н		
	RT0265	UNON Admin Support	Point to Point IP	USD	120.00	н		
	RT0266	UNON Admin Support	Point to Point SAT	USD	220.00	н		
	RT0267	UNON Admin Support	VC Addiotnal Sites	USD	50.00	н		
	RT0268	UNON Admin Support	VC Mobile	USD	25.00	н		
	RT0270	UNON Admin Support	Direct Fiber	USD	10,800.00	EA		
	RT0273	UNON Admin Support	Fax Centre Serv	USD	0.50	EA		
11444	RT0078	UNON ICTS	Long Dist/Intl Calls	USD	1.00	EA		
	RT0079	UNON ICTS	Mob Phone Serv	USD	1.00	EA		
	RT0188	UNON ICTS	ICTS_SLA10_Internet	USD	3,120.00	MB		
	RT0196	UNON ICTS	COMMS_IPT Fixed	USD	1.00	EA		
	RT0197	UNON ICTS	ICTS_SLA3_Inter >50	USD	360.00	EA		
	RT0198	UNON ICTS	ICTS_SLA3_Inter <50	USD	960.00	EA		
	RT0199	UNON ICTS	SLA3_21-49 ports	USD	450.00	EA		
	RT0200	UNON ICTS	ICTS_SLAA/1_Ntwk Act	USD	1.00	EA		
	RT0202	UNON ICTS	COMMS_IPT Var	USD	1.00	EA		
	RT0269	UNON ICTS	Storage Back-up	USD	30.00	EA		
11448	RT0276	UNON Knowledge Mngnt	App Development	USD	1.00	EA		