End-to-end: Preventive Maintenance Process

Maintenance of equipment and property

umoja
be the change

1. Identify equipment record and/or functional location
2. Create task list
3. Create and schedule Maintenance Plan
4. Review/ update Preventive Maintenance Order
5. Service Entry Sheet created (from Preventive Maintenance Order)

   Relevant to service providers outside of Umoja. Procurement action (P.O./ Contract needed.
6. Approve and Release Preventive Maintenance Order
7. Goods (material) Issue
8. Perform maintenance task/inspection

   Outside of Umoja
9. Preventive Maintenance Order confirmation and technical completion
10. Preventive Maintenance Order settlement and business completion