End-to-end: Consultants & Individual Contractors (CIC)

Hiring a Consultant or Individual Contractor

1. Check Availability of Funds
2. Create an Internal Order
3. Approve Internal Order
4. Complete Selection Process
5. Verify CIC BP Record in ECC
6. Request Create CIC Record
7. Request Index Number for New CIC
8. Approve Index Number for New CIC
9. Create CIC Mini Master
10. Create Shopping Cart
11. Approve Shopping Cart
12. Create Contract
13. Create SES
14. Approve SES
15. Process Invoice
16. Process Payment
17. Approve Payment

(HR) HR Partner
(HR-Partner-CIC) Global Index GI-Administrator

Finance

(SA.04) Only given to HR Partners

v9 | 1 Aug 2015

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